

# **Translation of General Academic Regulations for Continuing Education at the Zurich University of Applied Sciences (GR CE ZHAW)**

## Disclaimer

This is a non-binding, unofficial translation of the original German version, "[Rahmenordnung für die Weiterbildung an der Zürcher Hochschule für Angewandte Wissenschaften \(RO WB ZHAW\)](#)".

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Footnotes providing information about the history of the original German version have been omitted.

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# **General Regulations for Continuing Education at the Zurich University of Applied Sciences (GR CE ZHAW)**

(dated 11 March 2025)

*The Council of the Zurich Universities of Applied Sciences and Arts*

based on § 10(4)(d) of the law governing the Zurich universities of applied sciences and arts dated 2 April 2007 (FaHG),  
*determines:*

## **A. General provisions**

§ 1. These General Regulations govern the general principles of Object continuing education at the Zurich University of Applied Sciences (ZHAW). The Executive Board issues provisions for the implementation of these regulations.

§ 2. These General Regulations apply to continuing education courses and Scope other lifelong learning programmes.

§ 3. Continuing education refers to the continuation or resumption of organised learning and supports lifelong learning. Its purpose is to deepen participants' knowledge in a specific field, to allow them to acquire an additional qualification in another field or to broaden their original qualification across disciplines.

§ 4. The ZHAW can offer continuing education programmes in the following formats:

- a. Master of Advanced Studies (MAS) programmes comprising at least 60 ECTS credits, including a final paper
- b. Diploma of Advanced Studies (DAS) programmes comprising at least 30 and at the most 40 ECTS credits
- c. Certificate of Advanced Studies (CAS) programmes comprising at least 10 and at the most 15 ECTS credits
- d. Continuing education courses (WBK) comprising 1 to 9 ECTS credits,

Continuing education and lifelong learning  
formats

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- e. Other continuing education courses or small-scale continuing education programmes that do not award ETCS credits pursuant to § 11.
  - <sup>2</sup> The continuing education programmes may be offered to the general public or to a restricted group of participants.

#### Qualifications

- § 5. <sup>1</sup> The ZHAW awards the following titles:
  - a. “Master of Advanced Studies ZHAW in [field]” (abbreviated: MAS ZHAW)
  - b. “Diploma of Advanced Studies ZHAW in [field]” (abbreviated: DAS ZHAW)
  - c. “Certificate of Advanced Studies ZHAW in [field]” (abbreviated: CAS ZHAW)

<sup>2</sup> The ZHAW may also award other titles established in the Swiss higher education sector for MAS programmes, including MBA, EMBA or Executive Master.

<sup>3</sup> The ZHAW may award a microcredential certificate for continuing education courses.

<sup>4</sup> The Executive Board may decide that the titles referred to in para. 1 or para. 2 may be supplemented with an additional title designation.

#### Disciplinary regulations

§ 6. Students on MAS programmes are subject to disciplinary regulations in accordance with §§ 8–13 of the ordinance on the law governing the Zurich universities of applied sciences and arts dated 8 April 2009. These provisions apply mutatis mutandis to participants in continuing education courses who complete assessments.

## B. Admission

#### Admission

§ 7. <sup>1</sup> For admissions to continuing education programmes in accordance with § 4(1)(a–c), the ZHAW generally requires a university-level degree from a university, a university of applied sciences or a teacher-training university as well as practical experience.

<sup>2</sup> The admission requirements for continuing education programmes in accordance with § 4(1)(a–c) are specified in the legal frameworks of the individual programmes.

<sup>3</sup> Continuing education programmes in accordance with § 4(1)(d and e) are generally open to all interested persons. Any admission requirements are communicated in advance.

**C. Assessment and ECTS**

§ 8. 1 The continuing education courses in accordance with § 4(1)(a-d) are General based on the general conditions of the European Credit Transfer and conditions Accumulation System (ECTS).

2 The Executive Board may specify the ECTS general conditions for continuing education programmes at the ZHAW.

§ 9. 1 Grades from 6 to 1 or descriptive evaluations (using the term “pass” Assessment or “fail”) are permitted for the assessment of work performed by continuing system education participants.

2 The grades can be interpreted as follows:

- a. Grade 6: very good
- b. Grade 5: good
- c. Grade 4: sufficient
- d. Grade 3: insufficient
- e. Grade 2: poor
- f. Grade 1: very poor

§ 10. 1 A final assessment is determined following the completion of the Final assessment continuing education programme.

2 The details are governed in the legal frameworks for the specific continuing education programme.

§ 11. The ZHAW supports lifelong learning in accordance with § 3 by Non-certificate offering events or courses in accordance with § 4(l)(e). ECTS credits are not programmes awarded for these continuing education courses.

**D. Organisational framework**

§ 12. 1 The Council of the Zurich Universities of Applied Sciences and Responsibilities Arts approves new MAS programmes at the request of the Executive Board, which issues the study regulations.

2 The School management decides on the offering of DAS, CAS, WBK programmes and other continuing education courses.

3 The management of the respective continuing education course is responsible for the decision on admission and matriculation and may delegate this decision to an admissions committee.

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<sup>4</sup> The responsible School under which the continuing education programme is managed ensures that the necessary legal frameworks are in place before the continuing education programme is offered.

<sup>5</sup> The issuance of certificates and degrees as well as administration are the responsibility of the School in charge.

Quality

§ 13. <sup>1</sup> The Schools are responsible for the quality of the continuing education programmes.

<sup>2</sup> The Executive Board issues more detailed directives.

## E. Final provisions

Entry into effect

§ 14. <sup>1</sup> The General Regulations for Continuing Education at the Zurich University of Applied Sciences enter into effect as of 1 June 2025.

<sup>2</sup> Sections I, II, V and VI of the General Academic Regulations for Master of Advanced Studies Programmes of 19 April 2016 shall be repealed with effect for the ZHAW upon these General Regulations coming into effect.