

## **General conditions for events at the ZHAW Life Sciences and Facility Management**

### **1 General information**

The ZHAW Life Sciences and Facility Management offers a variety of events. The school is responsible for organizing and implementing these events. The following admission and participation conditions apply to all events taking place outside of teaching and further education. The Zurich University of Applied Sciences (ZHAW) reserves the right to make amendments to these terms as required.

### **2 Admission**

Events at the ZHAW Life Sciences and Facility Management are open to anyone who is interested, in accordance with the applicable event description. Differing admission requirements may apply in some situations, which are specified in the respective descriptions for those events. Participation in all events is contingent upon full payment of the associated costs before the event is held.

### **3 Registration**

When registering, the participant is required to provide all necessary information for the registration process completely and truthfully. Both written and online registrations are binding. By registering, the participant confirms that they have read and accepted the terms and conditions of admission and participation, as well as the conditions of the event in accordance with the event description. The number of participants that may participate in any event is limited. Unless otherwise stated in the event description, all applications are considered in the order that they are received. Acceptance of registrations received after the registration deadline is at the discretion of the event organisers.

### **4 Prices and payment**

The costs incurred for an event and the services included therein are included in the event description. Normally, the cost of participation is paid in full with a credit card when registering. Registration is only valid once the payment has been made.

### **5 Cancellation of registration, no-shows or withdrawal from participation**

Withdrawal from an event must be done in writing. Until the registration deadline has passed, withdrawing from an event will not incur any costs. After this period, however, or in the case of a no-show or cancellation, the costs will be forfeited in full. Any variations to this are specified in the event description.



## 6 Execution

If the minimum number of registrations required is not reached, the ZHAW School of Life Sciences and Facility Management reserves the right to cancel the event, and the registered persons will be informed as soon as possible. The event costs will be fully refunded.

## 7 Changes and adjustments

The programme and event personnel are subject to change without notice. Should this occur, this does not constitute grounds for reimbursement of the event costs.

## 8 Online information

Online information on events organized by the ZHAW Life Sciences and Facility Management is updated as completely and accurately as possible in good faith. Nevertheless, no guarantee can be given that all information is error-free, complete and up-to-date. In the case of doubt, the information contained in the current printed materials applies.

## 9 Insurance

Insurance is the responsibility of the participants. It is recommended that participants take out cancellation insurance for more extensive events.

## 10 Applicable law and place of jurisdiction

Any legal dispute relating to events at the ZHAW is subject to Swiss law. The place of jurisdiction is Winterthur.

## 11 Meta information

### 11.1 Metadata Release

Document author	Authorized by	Document location	Audience
Head of administration education	Head of education	5.00.00 training	Public

### 11.2 Admission procedure (optional with fact sheets)

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